



09 > 19 / 01 2020

## TECHNICAL RULES

### 98th European Motor Show Brussels "Auto/Moto/Mobility" 9 - 19 January 2020

Organised by

**FEBIAC npa**

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#### Chapter 1 – Important data stand build up and breakdown

##### 1. Stand build up

###### Start OFFICIAL BUILDING:

- for group 1 :

start build up : Thursday 02/01/2020 7:00 AM – 9:00 PM

- for the other groups :

Sunday 05/01/2020 7:00 AM – 9:00 PM

**END OF BUILD-UP** – for all the groups Wednesday 08/01/2020 at 11 PM

**No sweeping day with security check in 2020!**

##### 2. DISMANTLING

Evacuation of vehicles - for all the groups Sunday 19/01/2020 as from 7:00 PM

Dismantling – continuously in all halls Sunday 19/01/2020 as from 7:00 PM

Access for all vehicles for the dismantling (except transport of exhibition vehicles) Sunday 19/01/2020 as from 10:00 PM

##### 3. Stand locations clearance

- For the groups 2, 3, 4, 5, 6 en 7 Monday 20/01/2020 at 11 PM
- For group 1 Tuesday 21/01/2020 at 11 PM

**Work hours:** Exhibitors shall enforce their stand contractor to make maximum use of the official work hours for stand build-up and breakdown. Special demands for late working hours should be made by mail or at the secretary desk of the organizing committee in hall 5.

## **Chapter 2 – Instructions for stand installation & dressing data stand build up and breakdown**

### **1. General remarks**

Exhibitors/stand delegates will have to make sure that the stand builder is in possession of these technical regulations before he starts the build-up works. Moreover, exhibitors are fully responsible for the build-up, dressing and breakdown of their booths.

They will observe themselves and enforce their stand contractor to observe the ruling regulations, the Terms and Conditions of the Motor Show and the technical regulations of Brussels Expo.

The Committee is entitled to exclude any stand contractor that is non-compliant to these regulations. It can remove any object that it considers to be dangerous, noisy or incompatible with the customs of the Motor Show.

#### *1.1 Submission of stand design/decoration plan*

### **Data submission of the plans**

Each exhibitor must submit the detailed lay-out and plans of its stand for approval from the Technical Coordinator of the Motor Show. Failing this, its construction material may not be delivered on the stand space.

FEBIAC must receive those plans no later than :

- 31 October 2019 for exhibitors of groups 1 and 3. If the plans are not submitted until the deadlines an indemnity of 2.500 € will be charged;
- 15 November 2019 for exhibitors of the other groups. If the plans are not submitted until the deadlines an indemnity of 1.000 € will be charged.

### **Requirements for the plans**

The Committee will be very strict regarding the approval of the plans :

- they must observe the Terms and Conditions ;
- they must include a floor plan, cross sections and front & side views ;
- they must indicate the height of the structures, of the advertising boards and of the lighting systems ;
- they must also specify other technical installations (heating, ...);
- they must be drawn up on a scale of at least 0.5%. Smaller scales or any other unreadable data (plans, sizes and details) will be denied automatically and will not be approved;
- before 15 December 2019, each exhibitor has to send to the Committee a copy of the plan of the suspended lighting system with the position of the various features., especially regarding the public gangways.

**Dispensation request for stand design:**

Exhibitors who would like to obtain a special derogation must submit their request to the Organizing Committee before handing their final plans and before:

- 15 October 2019 for exhibitors of groups 1 and 3;
- 31 October 2019 for exhibitors of the other groups.

No derogation will be granted after this date. The Committee will consider the validity of the requested derogation.

*1.2 Fireproofing of construction material*

- Materials used for construction and general fitting of stands in exhibition halls may not be easily inflammable and may not produce toxic gas or smoke under the influence of heat.
- Stand build-up can only start if all material used complies with the ruling safety regulations on fire prevention. All material must be fireproof or carefully made flame retardant (Class A2) before it is delivered on the site of Brussels Expo.
- A fire proof certificate from one of the following institutions must at all times be available on the stand. : University of Gent, Herpol Laboratory, University of Liège, or another recognised laboratory abroad.

European fire safety comparison table:

<b>Belgium</b>	<b>France</b>	<b>UK</b>	<b>Netherlands</b>	<b>Germany</b>
Classification as per NBN S21-203	NF P 92-507	Test method BS 476 P7	NEN 3883	DIN 4102
A0 (ISO 1182)	MO (non-flammable)		0 (NEN 3891)	A
Pas de classification				
A1	M1 (non-flammable)	CI1	1	
A2	M2 (flame retardant)	CI2	2	B1
A3	M3 (moderately	CI3	3	B2
A4	flammable)	CI4	4	B3
	M4 (highly flammable)		5	M1

*1.3 Approval of stand constructions*

Stand constructions must observe the legal requirements in force and follow the specifications of the approved plan. However, the Committee remains entitled to require changes to already authorized construction, for safety reasons or general aesthetics in the hall.

**GENERAL RULE:** No exhibitor may build or position elements on its stand that might inconvenience other exhibitors or visitors, or that might hinder the view on neighbouring stands.

## Security during build up and breakdown

The major concern of the organiser is to increase the safety of construction workers during stand build-up and breakdown. Together with the official government inspection services, Brussels Expo has established a document containing the main ruling regulations on Safety, Hygiene and Environment to which all contractors as well as each exhibitor ordering a stand construction must comply. **Brussels Expo has appointed a Safety Coordinator who will conduct all necessary inspections** (Legislation on Common Welfare of 04.08.1996 - RD of 25.01.2001).

As stipulated in the General Regulation, **each exhibitor must fill out the Safety Charter document** (available on the Extranet of the Organizing Committee) and supply all necessary information to the Safety Coordinator (Peter Ghoos – [pghoos@vincotte.be](mailto:pghoos@vincotte.be)), **this has to be done for 13 December 2019 at the latest.**

Non-respect of the regulations can lead to sanctions as for e.g. the refusal to start stand build-up works or refusal of electric power supply. **Moreover, the government labour inspection representative can temporarily stop construction activities or shut down the construction site in case of serious violations or accidents.**

## Unauthorised construction

Every construction and stand structure which does not fit to the General and the Technical Rules has to be immediately adapted or removed. If the exhibitor does not comply, the Committee is entitled to have the construction modified or removed at risk and expense of the exhibitor concerned.

## 2. Technical description of the halls

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### Hall infrastructure

Together with its stand space confirmation letter, each exhibitor will receive a plan indicating the dimensions of the hall in which its stand floor space is located. The exhibitor is required to verify the location plan, its stand floor space and, **if necessary, collect information on the site.** He is particularly advised to take knowledge of the size of the columns, pillars, windows or servitudes integrated in its stand floor space.

In the construction of the stand, no fixing in the existing halls structures is allowed in any way. Only the existing fixing points delivered by Brussels Expo can be used.

## Chapter 3 - Stand dressing

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### 1. General remarks

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#### 1.1 Technical orders via Brussels Expo

- Deadlines for the orders that the exhibitors are doing on the webshop of Brussels Expo (water, electricity-, gas and internet connections):
  - Deadline for the preferential rates : **5-12-2019**
  - Standard rates : 06-01-2019 until **01-01-2020**
  - 'last minute' pricing : from **02-01-2020** onwards

#### 1.2 Services

- For stand spaces with restrictions (floor load, third party passage or other) the exhibitor will strictly observe the related instructions;
- Thus, fire coils, fire extinguishers, alarm buttons, electrical boxes and water hydrants must be clearly visible and easily accessible at any time (day and night).



### 1.3 Waste removal

The exhibitor itself must remove and treat all waste during pre-building up, building up, dismantling and post dismantling periods (*order forms to be found on the Extranet or at the secretary in hall 5*).

The waste is only removed by the company in charge of the general maintenance and cleaning of the Motor Show and that is already present at the Motor Show. It is forbidden to use containers from another company than the one designated by Brussels Expo.

Failing this, the Committee will initiate the waste removal. It will charge the relating costs to the exhibitor concerned at a fixed rate of € 150 per m<sup>3</sup> + VAT. This sum will be subtracted from the refund of the warranty deposit. The Committee will itself assess the volume or appoint an expert for this job.

The exhibitor is advised to inform the surveillance guard or the organiser's office when leaving the premises to enable the latter to ascertain that the exhibitor has fulfilled its obligation to remove waste material.

## 2. Stand dressing rules remarks

### a) Audio-sonic features

Exhibitors in group 4 (automotive accessories, parts and equipment) may only display operating audio-sonic features inside a soundproof system (cabin or earphones) and not in vehicles which are accessible to the public.

### b) Fines

Each infringement of these rules may be penalised with a fixed fine of € 1,500 per unit per day. Moreover, in case of non-respect of the decisions of the Motor Show Committee or the Control Committee, exhibitors may lose their privileges linked to their acquired loyalty.

### c) Fire prevention

Emergency lighting must be provided in all premises and in the alleys leading to the emergency exits. All doors and emergency exits must be clearly indicated (AREI).

All stands with a surface more than 72 m<sup>2</sup> have to provide appropriate fire extinguishers. These fire extinguishers must be located where required, e.g. in the kitchen, in the storage rooms and food places, etc.

#### **d) Bars**

Must be arranged with discretion and may not be visible from the outside. Emergency exits, entries and exits must be clearly indicated. Must be equipped with emergency lighting and the required fire prevention systems.

#### **e) Passage**

The width of the passage in emergency hallways and on emergency routes has to equal at least the width of the emergency doors of the different halls.

#### **f) Public gangways and emergency exit gangways**

- gangways leading to emergency exits must be left without obstruction over a width of 3,50 m or equal to the free width of the exit door;



- no construction, exhibition item, publicity sign or lighting device may come into or hang over public gangways;
- the aisles to the emergency exits can be closed at the construction limit, either by 2 doors that will have to open easily in the direction of the emergency exit, or by a covering fabric cut in slats of 50 cm.





- Integrated gangways must be clearly indicated on the plan and must remain completely free;
- an **inclined plane** should be provided over the entire width of the aisle and both front and rear with a maximum gradient of 10%.



#### **g) Use of water**

Systems with flowing water or mist-producing systems are allowed. They must however be regularly (daily) checked for risk of contamination with e.g. *Legionella pneumophila*, as stated in article 6 of the Ministerial Decree of 11 June 2004 of the Flemish government.

#### **h) Height of the stand constructions, implant of offices or other business rooms :**

**MAIN RULE** : constructions may not hinder the general view on neighbouring stands.

- In order to achieve an aesthetic outlook for stand walls in halls 3, 4, 5, 6, 7 and 11, standbuilders must respect the maximum height of 6.00 m for wall constructions.
- For stand constructions in the halls 1, 8, 9, 12, Astridhall and Patio, the height of the wall constructions will be analyzed cas-by-case by the Committee in order to guarantee the maximum visibility for all neighbour stands.
- For wall stands: in parallel with the hall side walls.

For exhibitors of group 1, the **depth** of these offices or of any area enclosed by wall partitions may not exceed a maximum of:

- 9 m in halls 8, 9
  - 15 m in the other halls
  - The maximum authorized height for these constructions is 6,00 m
- For central stands: in the middle of the stand or next to the dividing wall with the adjoining exhibitor. In this case, prior agreement is required from the neighbour involved and from the Committee. Under no circumstances may these constructions hinder the general view on neighbouring stands (use of transparent material is strongly recommended).

- **Maximum height:**
  - Front- and side walls: maximum 3.00 m
  - Back-walls:
    - centrally located stands: 3.00 m
    - wall stands: uniformly set at 3.00 m or 6.00 m, in case of a storey

For halls 2 and 10 : if the entire hall is rented by one single exhibitor, the design of the stand project is free. This project must be submitted to the Committee for approval.

#### **i) Artificial smoke**

Artificial smoke producing devices are forbidden.

#### **j) Minimum gaps**

- in order to achieve a clear outlook in the hall, exhibitors in groups 1 and 2 must keep a minimum gap of **0.50 m** between their stand construction and/or exhibition features and the edge of the gangway;
- for safety reasons, exhibitors must leave a minimum gap of 1 m between vehicle exhibits or features (measured between open doors);
- panels, fabrics or other material may not be fixed directly onto walls, columns or roofing structures of the exhibition halls, this is also valid for the structures of the foodbridges in halls 8, 9 and Patio;
- a distance of minimum 20 cm must be kept clear from the hall walls.

#### **k) Company logos, name signs, screens, totems, pictures, texts**

- **General regulations:**
  - in case the maximum height allowed for publicity is higher than the maximum height allowed for offices or other business rooms, the publicity sign has to be centralised above the stand at a height of 5.50 m. (Upper limit of the text or logo);
  - exhibitors will as much as possible avoid the construction of dividing partitions or panels to support publicity signs that would abnormally hinder the clear view through the hall;
  - totems or publicity columns may not exceed a maximum height of 2.50 m. They must be located at 1.50 m from the edge of the stand. Totems located at minimum 7.00 m of the stand edge, may be raised to a maximum height of 4.00 m;
  - Names signs may have interior illumination.
- **Maximum height**
  - corporate signs are only allowed on wall constructions or in the continuation of the stand. Maximum height of logos, publicity signs and name signs is 5.50 m (upper limit text or logo). On partition walls against the hall walls or on eventually authorized partition constructions of 6.00m high, this can also be set at maximum 5.50 m (upper limit text or logo);
  - the maximum height structure of horizontal banners, publicity signs and logos is 1.50 m;
  - for groups 1 and 2, the publicity signs or decoration banners (except logo signs of the brand) have to be suspended in the lighting structure with a minimum distance of 5.00 from the edge of the gangpad;
  - in case of neighbour stands not separated by a gangpad, the suspension of the logo signs in the lighting structure should respect a minimum distance of 1.50m with the edge of the stand;
  - **stands in Astridhall:** maximum height of the publicity is 3.00 m (upper limit of the text).

#### **l) Dividing partition walls**



To achieve a harmonious whole and facilitate the circulation of the public, exhibitors will as much as possible avoid constructing closing or dividing partitions walls. However, if partition walls are placed between two stands, this will be done in consultation between the exhibitors concerned and the Committee. Constructors must adhere to the depth indicated on the plans. The construction of a wall over the entire depth of the stand is not allowed.

#### **m) Podiums and revolving platforms**

- maximum height: 0.50 m to the centre point (horizontally levelled platform) and, if inclined, 0.80 m up to the edge;
- to be used for vehicle exhibits only. Not accessible for the public;
- total configuration (podium + vehicle exhibit) may not exceed the total height of 2.50 m (centre point);
- in the event that the bases would be available to the public, derogation should be requested with a technical description of the revolving platform (rotation speed).

#### **n) Upper storey construction or stand with terrace**

- these are reserved for exhibitors of groups 1 and 3 with a minimum surface of 200 m<sup>2</sup>;
- each exhibitor has a right on a terrace construction for free representing maximum 20% of the total area of the stand. Each m<sup>2</sup> exceeding these 20% will be charged at the usual price per m<sup>2</sup>;
- exhibitors that are authorised to build stands with an upper storey or terrace must observe all regulations concerned, especially the Belgian standard (maximum 500 kg overload per m<sup>2</sup>);
- the maximum height of such structures is uniformly set:
  - for structures with a terrace: 3,00 m. Attention: height of baluster at 1.10 m EUN. Total height: 4.10 m.
  - for structures with an upper closed storey: 6,00 m;
- such structures may only be built along the side walls of the halls, except derogation of the Committee;
- constructions over emergency exits or public gangways are in principle not allowed. Only the Committee can take another decision and eventually allow a derogation. When emergency exits are integrated in the stand area, the Committee may under certain conditions allow the construction of a bridge over 2 adjoining stands. In no case may these constructions be used to carry publicity messages relating to types, models or prices of the vehicle exhibits. Only neutral images or stand dressing elements may be attached;  
These constructions may only be erected alongside side walls of the halls.
- The flights of stairs, landings, escape routes, galleries and doors of the upper levels of stands shall be not less than 80 cm wide. The evacuation staircases must have 2 ramps and be of a width at least equal in centimetres to the number of persons likely to use them, multiplied by 1.25.

General stability of stands with upper storey or terrace must be approved by a recognised agency. A copy of the inspection report must be transmitted to the Committee before the opening of the Show, whilst the original remains on the stand, available for Security services.

#### **o) Lighting**

- Lighting systems
  - lighting of offices: maximum height idem max. height of the offices;
  - additional lighting of vehicle exhibits: at a maximum height of 5.00 m. The light source must be aimed directly on the vehicles and may in no way hinder the public (blinding effect);
  - Illumination of the ads: may not exceed the allowable height of ads.

For safety reasons all lighting features must be adequately protected. Electricity connections must be made on the ground.

- **Suspended lighting systems**

- suspension of lighting features or other features from the hall roof or walls is not allowed in Astrid hall, Patio and hall 1. In the remaining halls, prior agreement is required from the Committee as well as from Brussels Expo for any suspended system;
- any such suspended lighting system must observe very strict regulations. Rails or spots may not hang over public gangways. Rails overlooking the emergency exits may be extended but no spotlight may be fixed above the emergency exit passages;
- cables must be placed by Brussels Expo (the order forms are available on the exhibitors extranet). The whole system must be approved by an inspection agency recognised by the Committee. The system must duly be covered by the exhibitor's insurance policy (fire, civil liability, etc.);
- the Committee charges these inspection costs to the exhibitors concerned at a minimum rate of € 150 + VAT per file;
- light sources that are part of such suspended lighting systems must uniformly be hanged at 7.00 m high (under rail). This height will be confirmed per hall, together with all the exhibitors, during the hall meetings organized by the Committee;
- the exhibitor must submit a detailed plan to Brussels Expo with following information :
  - exact location and height of rails and spots.
  - total electric power per stand depending on the total power per hall which will be controlled by Brussels Expo.
  - number of fixing points and weight per fixing point.
  - identity and coordinates of appointed subcontractor.

**p) Floor covering**

- the exhibitor must at its own expense cover the floor of its stand space with carpet or other easy to remove material. For fixing the carpet onto the floor adhesive strips must be used of the type that can be easily removed and that leave no glue traces;
- each difference in floor covering between adjoining stands must carefully be levelled, unless when stands are separated by public gangways;
- in case of 2 adjoining stands, the one with the highest floor level will be in charge of the levelling of both floors;



- if one of the 2 adjoining exhibitors has not sent the plans of his stand at the requested datum, he will be then in charge of the levelling of the floors;
- **maximum height of wooden floor panels is fixed at 18 cm;**

- to achieve a harmonious whole and facilitate the circulation of the public, exhibitors will as much as possible avoid constructing different levels in the panel floor and constructing partitions;
- **floor covering in gangways integrated in the stand space :**  
an exhibitor that integrates public gangways or emergency exit passages into its stand must respect the same level of (maximum) 18 cm. They must cover these with carpet of contrasting colour or make them clearly visible with lateral strips or coloured dots;



- it is forbidden to dig holes or to drill in the hall floor.

## Chapter 4 – General regulation for stand build-up and breakdown

### 1. General conditions

#### Vehicle circulation and parking

- Instructions in this respect from the organisers or from security services must be strictly followed.
- Circulation on the site of Brussels Expo is only allowed to vehicles when transporting stand material (only minivans, utility vehicles and trucks).
- Parked vehicles may in no way obstruct traffic flow.
- Stand material transporting vehicles must be unloaded and removed as quickly as possible from the halls. **No car is allowed to park inside the halls.**
- Vehicles, containers or bulky equipment may not remain within the enclosure or in the emergency gangways outside the build-up and breakdown periods.
- During build-up and breakdown period, no private car will be allowed within the enclosure of Brussels Expo without special permission obtainable from the Committee. Parking's are available for persons wanting to reach the secretariat or the halls.

#### Exhibitor's stand delegate

An exhibitor's delegate in charge must - at all times - remain on the stand for the entire build-up and breakdown period. The exhibitor's stand delegate must always be available by phone.

#### Hall area with limited floor load

For the installation or removal of its material the exhibitor may under no circumstances use heavy duty trucks or motorised equipment with a weight per m<sup>2</sup> exceeding the floor load limit of some areas in the exhibition halls.

#### Positioning of stand material

Placing exhibition, stand or wrapping material on another exhibitor's stand space is strictly forbidden. During the periods of mounting and dismounting, aisles/gangways must remain free and open for a possible evacuation.

### Material handling

Delivery, installation, removal and forwarding of exhibition material are the responsibility of the exhibitor. Each exhibitor must at its own risk and expense take care of the transport and handling of its exhibits or features.

### Access to the halls

During the build-up and breakdown periods, access is strictly forbidden to any person not involved with the set-up or breakdown of the Show. The Committee declines all responsibility for any possible accident.

### Smoke ban

There is a strict smoke ban inside the exhibition halls (Belgian law of 19.01.2005) also during build-up and breakdown period

## 2. Stand build up

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### End of build-up

- all stand arrangements must be completed and stands must be cleaned by 11:00 PM on Wednesday 8 January 2020;
- vehicles may not circulate inside the halls after 5:00 PM;
- all construction material (work benches, boxes, wrappings, etc.) and waste (plastics) must be removed from the halls no later than 6:00 PM. The Committee will remove, at the exhibitor's risk and expense, any goods remaining after the deadline;
- gangways must be cleared at 6:00 PM at the latest.

### Occupation of the stands

Exhibitors who fail to occupy their stand space by the following deadlines lose the right to participate. The Committee may dispose at its discretion of any such stand floor space.

- Exhibitors from group 1 and 3: at the beginning of the official build-up period
- Exhibitors from the remaining groups: Tuesday 7 January 2020 at 10:00 AM.

## 3. Stand breakdown

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The Committee will remove at the exhibitor's risk and expense, any goods remaining after the deadline (page 1). An exhibitor's delegate must remain on the stand until complete stand clearance.

### Exit permits

- only to be used during the entire breakdown period, from 19 to 21 January 2020;
- the secretariat supplies exit permits. These permits **will strictly be refused** to an exhibitor if all accounts due have not been settled;
- exit permits will be delivered in person as from Thursday 16 January 2020 to the exhibitor's stand delegate only. The exhibitor must supply enough permits to **all its subcontractors** (stand constructor,

- material carriers, caterer, etc.) that are likely to remove goods from the stand (one permit per vehicle leaving the premises);
- the Committee will not be able to hand out directly the exit permits to the subcontractors without knowing if there are ordered by the exhibitors.

## Restoration

Oil and paint stains, adhesive strips, strips to fix the floor covering, adhesive residues, nails and all construction material or exhibits must be removed before the deadline. Failing this, the Committee will have all restoration work done and remaining material removed and/or stored at risk and expense of the exhibitor concerned.

## 4. Inventory of fixtures

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Stand space must be cleared before the deadline as mentioned on the first page of these technical rules. Before leaving the site, the exhibitor must restore its stand space to the same state as it was delivered upon its arrival.

Possible damages are registered at a later time during the definitive inventory established between the Committee and Brussels Expo.

### Cleaning of the exhibition space:

**Upon leaving the exhibition halls, the person who is responsible for the stand has to report to the secretariat of the Committee in order to have assessments being made by a responsible person of the Committee or a member of the security service concerning the obligation of removing waste and restoring the place in its initial state. After the determination that the obligations are met, both parties sign a document – in the opposite case the security deposit for the stand surface will not be refunded.**

If this assessment is not made, and if residual waste is found on the exhibition area, this waste will be taken away at the cost of the exhibitor who will also be penalized with a fine of € 500,00. This applies also to the sweeping of the floor on the whole exhibition area.

## Chapter 5 – Safety regulations of Brussels Expo

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The Brussels Expo Safety Regulations concerning fire prevention will be forwarded to the exhibitors, along with the Safety Charter.

The exhibitor's stand delegate and the stand constructors must have read the regulations before starting building work.

## Chapter 6 - Measures specific to Persons with Reduced Mobility (PRMs)

**The main goal of accessibility is to make autonomy possible for Persons with Reduced Mobility. All facilities provided for the public should also be accessible to PRMs.**

- the PRM public is vast: it consists of people with a disability, visible or otherwise, those accompanying them and all those with temporarily reduced mobility (due to accidents, infant carriers, etc.). We essentially take into consideration seven different categories of disability:
  - Wheelchair users
  - People on crutches
  - The partially sighted
  - The blind
  - The hard of hearing
  - The deaf
  - The infirm
- in designing the fair and the stands, the aim will therefore be to eliminate as many obstacles as possible to autonomous movement for people in these categories. If your event is accessible, it will be a source of greater well-being for all.
- the plans will take account of the accessibility standards for Persons with Reduced Mobility.

### Offices and other rooms

- doorways should be at least 85 cm wide (allow an opening of 1m). A turning area, not including the door's clearance, of 1m50 must be left on either side of the door. On the locking side, a clear space of 50 cm should be left to ensure wheelchair users' autonomy. (To open the door, a wheelchair user has to position his/her wheelchair at an angle, which requires 50 cm of clear space.)

### Minimum distance

- passageways must be at least 1m20 wide. Between two one-off obstacles and over a maximum length of 1m, this width may be reduced to 85 cm. 1m20 enables the wheelchair user to move forward between the partition walls (for example) with a safety margin for inaccurate steering.
- in order to get past a wheelchair, for example, a passageway free from all obstacles of at least 1m20 must be provided, and ideally of 1m50 in order to include turning areas for changes of direction.

### Signs, advertising, screens, totems, photos & texts

- for the blind and partially sighted, any obstacle along the way must be extended to floor level so that it can be detected by stick. (This also applies to fire equipment, extinguishers, litter bins and so on.) Totems can provide a good visual landmark for the partially sighted. Simple, contrasting, recurrent graphics will be more legible.

### Floor covering

- the floor covering must be stable, fixed, non-slip and dense enough for wheels not to sink into.



- occasional changes of level of maximum 1 cm in height are acceptable. If there are holes in the floor covering (e.g. duckboard), they may be no more than 1cm in diameter (so that crutches can be used).

On behalf of the Committee,

Handwritten signature of Pierre LALMAND.

parameters are missing or incorrect.

**Pierre LALMAND**  
General Director of the Motor Shows

Handwritten signature of Jean-Paul RENAUX.

Required

**Jean-Paul RENAUX**  
Chairman